

**THE BOARD OF PUBLIC WORKS AND SAFETY OF
THE CITY OF RICHMOND, INDIANA, NOVEMBER 20, 2008**

The Board of Public Works and Safety of the City of Richmond, Indiana, met at 5:00 P.M., Thursday, November 20, 2008, in the Community Room at the Municipal Building, 50 North 5th Street, Richmond, Indiana. In attendance were Board Members Vicki Robinson, Dian Lawson and Mary Jo Flood. Also attending were Assistant City Attorney Kim Vessels, Director of Public Works and Engineering Greg Stiens, Human Resource Director William Harris, Director of Metropolitan Development Tony Foster, Assistant Fire Chief Oscar Abner, Captain Terry Hopkins, Controller Tammy Glenn, Beth Fields from Main Street and several members of the Fraternal Order of Police.

The following business was conducted:

CALL TO ORDER

Robinson called the meeting to order and noted for the minutes that all board members and legal counsel were present.

APPROVAL OF MINUTES

Robinson made a request to the board to approve the minutes for the November 13, 2008 meeting. Flood made a motion to approve with a second by Lawson. The motion was unanimously passed.

CLAIMS FOR PAYMENT

Robinson explained that there were no claims for payment for this week but would be made available next week.

CHANGE ORDERS

- A. Robinson brought to the board a request that was presented by Director of Public Works and Engineering Greg Stiens for the approval of Change Order No. 1 to Contract No. 117-2008 for the Brick Crosswalk Replacement and Brick Sidewalk Repair in the increased amount of \$1,773.00. Lawson made a motion to approve with a second by Flood. The motion was unanimously passed.
- B. Robinson brought to the board a request that was presented by Director of Public Works and Engineering Greg Stiens for the approval of Change Order No. 3 to Contract No. 34-2008 for the North "E" Street Project in a decreased amount of \$11,958.00. Flood made a motion to approve with a second by Lawson. The motion was unanimously passed.

CONTRACTS

- A. Robinson took this time to explain that Contract No. 118-2008 that is an interlocal agreement between the City and the Wayne County Sheriff's Department has already been approved.
- B. Robinson brought to the board a request that was presented by Director of Human Resources William Harris for the approval of Contract No. 127-2008 between the City and the Hylant Group. Lawson made a motion to approve with a second by Flood. The motion was unanimously passed.
- C. Robinson made a request to the board to approve an addition to Contract No.53-2007 that is the Towing Rotation contract to include Elliott's Towing. Flood made a motion to approve with a second by Lawson. The motion was unanimously passed.

- D. Robinson brought to the board a request that was presented by Director of Metropolitan Development Tony Foster for the approval of Contract No. 129-2008 that is between the City and the County for the Weights and Measures Inspector to include a \$4,000.00 increase in capital equipment. Lawson made a motion to approve with a second by Flood. The motion was unanimously passed.

BID AWARDS

- A. Robinson brought to the board a request that was presented by Director of Metropolitan Development Tony Foster to award the bid for Unsafe Building Demolition. Those bids are as follows:
1. Rose City Business Park - \$48,897.00 – Flood made a motion to approve with a second by Lawson. The motion was unanimously passed.
 2. Pro Lawn Care & Landscaping - \$17,000.00 – Flood made a motion to approve with a second by Lawson. The motion was unanimously passed.
 3. Toschlog Excavating, LLC - \$15,700.00 – Flood made a motion to approve with a second by Lawson. The motion was unanimously passed.
 4. Delucio & Sons - \$5,000.00 – Flood made a motion to approve with a second by Lawson. The motion was unanimously passed.

BID OPENINGS

- A. Robinson brought to the board a bid opening for a Pumper Fire Truck. Those bids are as follows:
- a. Hoosier Fire for a Sea Grave Fire Apparatus - \$471,988.00 – If payment is full upon delivery and acceptance is required by charter an additional 1% of total proposed price must be added making the total \$476,408.00.
 - b. Global Emergency Products, Pierce Manufacturing - \$479,000.00
 - c. Towers Fire Apparatus - \$395,394.00.
- B. Robinson brought to the board a bid opening for the Paved Side Ditch Project at 4251 Industries. Those bids are as follows:
- a. Bowlin Construction - \$21,496.00
 - b. Rose City Construction - \$23,616.50

ADDENDUMS

- A. Robinson made a request to the board to approve Addendum No. 1 to Contract No. 53-2007 for A-1 Towing & Recovery. She explained that they have changed their name from Bill's Towing & Recovery to A-1 Towing & Recovery. Flood made a motion to approve with a second by Lawson. The motion was unanimously passed.

TEMPORARY CLOSURE OF PARKING SPACES

- A. Robinson brought to the board a request that was presented by Captain Hopkins and submitted by Main Street for the approval to temporarily close two parking spaces at Kessler's at 930 East Main Street on Friday, December 5, 2008 from 4:00 PM to 9:00 PM.

Lawson made a motion to approve with a second by Flood. The motion was unanimously passed.

SIDEWALK ENCROACHMENT

- A. Robinson brought to the board a request that was presented by Captain Terry Hopkins and submitted by Main Street for the approval of the placement of Christmas Decorations along East Main Street from the 500 block to the 1000 block starting on Tuesday, November 18, 2008 at 9:00 AM ending the week of January 12th – 16th, 2009 at 6:00 PM. Lawson made a motion to approve with a second by Flood. The motion was unanimously passed.
- B. Robinson brought to the board a request that was presented by Captain Terry Hopkins and submitted by Main Street for the approval of ice sculptures on East Main Street from the 500 block to the 1000 block starting on Friday, December 12, 2008 at 9:00 AM ending on Saturday, December 13, 2008 for the 4th Annual Ice Festival. Flood made a motion to approve with a second by Lawson. The motion was unanimously passed.

NEW RESIDENTIAL HANDICAPPED SIGNS

- A. Robinson brought to the board a request that was presented by Captain Terry Hopkins for the approval of a new Residential Handicapped Sign at 724 South 12th Street for Laura Hampton. Lawson made a motion to approve with a second by Flood. The motion was unanimously passed.

RESIDENTIAL HANDICAPPED SIGN RENEWALS

- A. Robinson brought to the board a request that was presented by Captain Terry Hopkins for the approval of a Residential Handicapped Sign Renewal sign at 613 South "C" Street for Mr. Charles A. Smith. Flood made a motion to approve with a second by Lawson. The motion was unanimously passed.

MISCELLEANOUS

- A. Robinson reminded everyone that the regularly scheduled Board of Public Works and Safety Meeting for November 27, 2008 will be held on November 26, 2008 at 5:00 PM due to the Thanksgiving Holiday.

Robinson took this time to announce that there would be a 10 minute recess before the Grievance Hearing Decision.

OLD BUSINESS

Robinson called the meeting for the Grievance Hearing Decision to order and noted for the minutes that all board members and legal counsel were present. Each member gave their comments and a motion was made on each grievance. The findings are as follows:

Grievance No. 1 was in regard to Article 2 manpower and Article 12 Work Force Planning. Lawson made a motion in the favor of the Respondent, The City of Richmond, with a second by Flood. The motion was unanimously passed.

Grievance No. 2 was in regard to Article 28 Take Home Car Assessment. Flood made a motion in favor of the Respondent, The City of Richmond, with a second by Lawson. The motion was unanimously passed.

Grievance No. 3 was in regard to Article 15 Grievance Procedure. Lawson made a motion in favor of the Respondent, The City of Richmond, with a second by Flood. The motion was unanimously passed.

There are audio tapes and documentation on file in the City Clerk's Office on this hearing.

ADJOURNMENT

There being no further business, on a motion duly made, seconded and passed unanimously. The meeting was adjourned.

S/S Vicki Robinson
Vicki Robinson, President

ATTEST: S/S Monica Burns
Monica Burns, Deputy Clerk